

Updated Informative Digest

No changes in the laws have been made which would warrant a change to the informative digest contained in the original notice for Sections 1391.1, 1391.2, 1391.5, 1391.6, 1391.8, 1391.10, 1391.11, 1391.12, 1392.1.

The Board issued a Notice of Change to Underlying Data on September 13, 2022 to correct materials and minutes therein. The 15-day comment period began on September 14, 2022 and ended September 30, 2022.

Changes to the regulatory text

- A change without regulatory effect to subdivision (c) of section 1391.5 (deleting a reference to organizations specified in section 2913 of the Code) was submitted to the Office of Administrative Law (OAL) on July 20, 2022, and approved and effective August 30, 2022. This obviated the need to delete “employed by one of the organizations specified in section 2913 of the Code” in this rulemaking and that text has been deleted from the modified text as a technical update.
- A minor technical edit was made to section 1391.11(a) and (b), to correct a comma placement after the quoted incorporated form name and to add the word “section” before referenced 1391.1, to conform with the otherwise referenced regulatory sections.
- A separate regulatory package which updated the fee amounts and the authority and reference citations in 1392.1. was noticed to the public for comment on December 7, 2021, submitted to OAL March 28, 2022, approved May 5, 2022, and effective July 1, 2022. The current regulatory text has been updated to the current law.

As part of the modified text, the Board is proposing to change Forms PSB 100 (New 2021) and PSB 101 (New 2021). Because of formatting issues, the two documents are being replaced and added, rather than amended, as described below.

Changes to Form PSB 100, *Application for Registration as a Psychological Associate*

- Instructions: The fee has been updated to \$75 in conformity with revised regulation 1392.1. As noted above, this change went into effect July 1, 2022, after this package was prepared for Notice.
- Section 1, Personal Information: The email address, phone number, date of birth, and social security number requirements have been moved up before “Aliases” instead of after “Address of Record” to visually ensure that there is no confusion that those items are not public. This is a non-substantive change in formatting only.

- Section V, Psychological Associate Questionnaire: For those questions on the bottom of page three that inquire into mental condition, chemical dependency, or use of illegal or controlled substances, the prior “If yes, please explain on a separate sheet of paper” has been replaced with “If yes, please describe the situation and the impact on your abilities to function.” This change is made for clarity and to assist the applicant understand what information the Board needs to review the application appropriately. The Board requires such information because the Board needs to ensure that the public is adequately protected and patient harm is avoided.
- Section V and VI, Psychological Associate Questionnaire: For those questions where it said “If yes, please explain” it will be changed to say “If yes, see page 6” and the web link for the courtesy License Disciplinary Action Form will be moved to page 6. On page 6, a new section is added to clarify what information is requested:

Conviction and License Discipline Disclosure

If you answered “YES” to any of the Conviction and License Disclosure questions under Section V or VI, please provide the following information:

For Convictions or registration as a sex offender: Date, letter explaining underlying circumstances, outcome, jurisdiction, and court case number.

For License review, discipline, or surrender: Date, letter explaining underlying circumstances, disposition, and licensing agency.

For License denial: Date, letter explaining underlying circumstances, supporting documents, and licensing agency.

For your convenience, you may use the License Disciplinary Action Form (www.psychology.ca.gov/forms_pubs/disciplinary.pdf).

- Section VII, Acknowledgements: In the first acknowledgement, an incorrect reference to 1387(c)(1) was corrected to 1387(c)(2). The last acknowledgement, which was noticed as
 “I understand that annual reporting is required for purposes of renewal for this registration.16 CCR 1391.10.”

is deleted to conform with the regulatory proposal to delete regulation 1391.10.

Changes to Form PSB 101, Notification to Add or Change a Supervisor or Service Location for a Psychological Associate

- Instructions: The qualifications of a primary supervisor are clarified by a

reference to Business and Professions Code 2913 and regulation 1387.1.

- Section IV, Supervisor Questionnaire: For those questions where it said “If yes, please explain” it will be changed to say “If yes, see page 4” and the web link for the courtesy License Disciplinary Action Form will be moved to page 4. On page 4, a new section is added to clarify what information is requested:

Conviction and License Discipline Disclosure

If you answered “YES” to any of the Conviction and License Disclosure questions under Section V or VI, please provide the following information:

For Convictions or registration as a sex offender: Date, letter explaining underlying circumstances, outcome, jurisdiction, and court case number.

For License review, discipline, or surrender: Date, letter explaining underlying circumstances, disposition, and licensing agency.

For License denial: Date, letter explaining underlying circumstances, supporting documents, and licensing agency.

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On both forms (100 and 101), the Acknowledgements regarding non-delegable supervision were non-substantively clarified to specify “face-to-face,” pursuant to 1387(c)(2). Incorrect references to 1387(c)(1) were corrected to 1387(c)(2).